



BELA Open Registration for New Families

Open registration for new families begins **Feb. 3rd at 8:30am**. To register you must be **on site** so that we can check to make sure we have a spot available for your child. Availability is based on your child's age, the days you are requesting and open spaces in classrooms. Once availability is determined parents pay a registration fee and the first month's tuition. See fee schedules to determine your costs to register.

The months of August and September are rolled together and considered the first month of the school year. If your plans change and you drop out of our program, the first month's tuition is refundable, but the registration fee is not. We prefer **that you pay by check**, but you can also pay by credit card. Make checks payable to "BridgePoint Bible Church". Tuition is established at a yearly cost based on the number of days that your child is enrolled. Tuition is then divided over 9 monthly payments. Cost is not based on the number of days your child is in attendance and is due at the first of each month to continue to hold your child's spot in our program. See fee schedule below.

Once you have paid your fees, a registration link will be sent to you by email. This must be completed within 30 days. A hard copy of our Health Statement form signed by your pediatrician and a hard copy of your child's immunizations must also be turned in by mail or in person within 30 days to finalize your child's registration. (Please do not send by email.) A link to our Health Statement form is found in the online registration form that will be emailed to you.

If you do not secure a spot in our program for your child due to no availability you can be placed on our wait list. The wait list remains current and active for the remainder of the school year for which you are desiring to enroll but is no longer effective once the school year ends. If a spot becomes available during the school year you will be contacted by email and given the opportunity to begin our late enrollment process.

We anticipate our program will reach capacity within a few days of opening registration to outside families. Current families have been registering in the month of January and spaces are now limited. On Feb. 3rd registrants will be given a number as they arrive and processed in numeric order.

Thank you for considering BELA for your child's first learning experience. We love our students and our families and wish we could serve everyone interested in our program, but, our restricted space requires us to set limitations. We apologize in advance if we are not able to accommodate your childcare needs.

For His Glory,

Rebecca Mueller, Director
BridgePoint Early Learning Academy